

# Labour Market Report

## Centre for Skilled and Internationally Trained Professionals



### Centre Update

- During the core job search workshops, clients have indicated an interest and need to practice their conversational English skills. In response to their request, our clients are invited to attend the first meeting of the Conversation Club on September 11, 2008, at 6:30 pm, located on the 5<sup>th</sup> floor, 9707 110 Street. Please call 425 3730 to register. There is no cost for the classes and clients will have input regarding the topics to be covered.
- In addition to cores job search workshops, a complimentary one-hour workshop is being added to the Cold Calls workshop commencing September 10<sup>th</sup>, and every 2<sup>nd</sup> Wednesday thereafter. The workshop is designed to guide clients through occupation specific job search sites on the Internet. Seating in the computer lab is limited, so register early to avoid disappointment!

### Occupational Specific Group Meetings & Centre Events

#### September 3

RN: SEC/CRNE 3:30pm – 6:30pm

Pharm: EE 6pm – 8pm

IEN: CELBAN 6:30pm – 8pm

#### September 6

RN: SEC/CRNE 10:00am-1:30pm

HCC Inter-D: Communication 2:30-4:00

Vet: NAVLE Study Group 10pm-4pm

#### September 8

Pharm: EE 6pm-8pm

Pharm: QEI MCQ 6pm-8pm

Vet: NAVLE Study Group 6pm-8pm

#### September 10

RN: SEC/CRNE 3:30pm-6:30pm

Pharm: EE 6pm-8pm

HCC Inter-D: Time Management A 5: 30pm-8:00pm

#### September 13

RN: CARNA Presentation 10:00-11:30

Vet: NAVLE Study Group 10pm-4pm

#### September 15

Pharm: EE 6pm-8pm

Pharm: QEI MCQ 6pm-8pm

Vet: NAVLE Study Group 6pm-8pm

#### September 17

RN: IEN Orientation 2:00pm-4:00pm

RN: SEC/CRNE 3:30pm-6:30pm

Pharm: EE 6pm-8pm

Pharm: QEI MCQ 6pm-8pm

IEN: CELBAN 6:30pm-8pm

#### September 20

RN: SEC/CRNE 10:00am-1:30pm

RN: Guest Speaker 1:30-2:30

HCC Inter-D: Communication 2:30-4:00

Vet: NAVLE Study Group 10pm-4pm

#### September 22

Pharm: EE 6pm-8pm

Pharm: QEI MCQ 6pm-8pm

Vet: NAVLE Study Group 6pm-8pm

#### September 23

NPPE Review 6:00-9:00pm

#### September 24

APEGGA Licensure 1pm-3:30pm

RN: SEC/CRNE 3:30pm-6:30pm

Pharm: EE 6pm-8pm

HCC Inter-D: Time Management B 5:30pm-8:00pm

#### September 25

NPPE Review 6:00-9:00pm

#### September 26

NPPE Review 6:00-9:00pm

#### September 27

HCC Inter-D: Guest Speaker 12:00-2:30pm

HCC Inter-D: Celebration 2:30pm-3:30pm

NPPE Review 9:00am-3:00pm

IMG Study Group MCC EE/QE1 Focus 10am-5pm

Physio: PCE 1 10:00am-2:30pm

#### September 29

Pharm: EE 6pm-8pm

Pharm: QEI MCQ 6pm-8pm

Vet: NAVLE Study Group 6pm-8pm

#### September 30

NPPE Review 6:00-9:00pm

# Labour Market Report

## Centre for Skilled and Internationally Trained Professionals



### Job Search Tip of the Month

#### Job/Career Fairs

Job/Career fairs provide great opportunities while you're looking for work. Recruiters set up information booths, hoping to meet and attract many qualified work searchers all at once. These one-stop booths allow you to:

Gather information about organizations and job openings.

Meet with potential employers.

Make personal contacts that could lead to a job.



Talking to a recruiter at a fair is less formal than having a job interview. You can relax and put your best foot forward.

#### Types of Fairs

##### Job Fairs

Usually arranged by companies, often in one industry, to recruit new employees for actual openings.

Generally advertised in newspapers, trade magazines and, possibly, the Internet.

##### Career Fairs

Usually held at educational institutions to introduce students to a variety of organizations and career opportunities.

Generally only advertised in campus newsletters and newspapers.

#### Preparing for the Fair

Prepare updated [resumes](#) in case a recruiter requests one.

Have business cards made up--they're not expensive and are a good investment.

Find out which organizations will be attending.

[Research the organizations](#) that interest you--this will help you decide who to talk to and your knowledge will impress recruiters.

Be prepared to answer basic [interview-style questions](#) about yourself and your career aspirations.

Have a list of questions to ask such as:

What type of job openings are there in your company?

What kind of skills are you looking for in a prospective employee?

What kind of education and experience do your employees have?

What type of training does your company offer?

What is a typical career path in your company?

#### During the Fair

Hand out your business cards.

Take time with each representative--remember, recruiters want to chat and give you information.

Be warm, confident and friendly. Let the informal environment work for you.

Don't overstay your welcome--15 or 20 minutes for each employer.

Ask recruiters for their business cards.

Don't be afraid to visit a recruiter twice if you have some more questions.

#### Follow-up after the Fair

Make notes on each employer.

Start a file on those companies that interest you.

If there is a specific job you're interested in, write a follow-up letter. If you hadn't given the recruiter a resume at the event, now's the time to send one.

Based on what you've learned create and submit an [employment proposal](#).

Information for this article was adapted from *Don't Wait 'Til You Graduate* by Stephen J. Kaplan and published by [Canadian Association of Career Educators and Employers](#)

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## September Employer Presentations

### Canada Alberta Service Centre Meadowlark

McDonald's Restaurants of Canada Ltd.—Sept. 8

### Canada Alberta Service Centre South

The Placement Group—Sept. 8

McDonald's Restaurants of Canada Ltd.—Sept. 18

ICS Group—Sept. 18

### Northgate—Canada Alberta Service Centre

Waste Management—Sept. 25

Featured Employer: Canada Safeway—Sept. 18

### City Centre Alberta Service Centre

Insituform Technologies—Sept. 4

Sun Life Financial—Sept. 4

The Cash Store Financial Services—Sept. 11

Home Depot—Sept. 11

Clark Builders—Sept. 11

### Spruce Grove, Bredin Institute Centre for Learning

McDonald's Restaurants of Canada Ltd.—Sept. 9

Canada Safeway—Sept. 9

## Monthly Reflection

To succeed, you need to take that gut feeling in what you believe and act on it with all of your heart.

- Christy Borgeld